

Creating PLC Archives

Note: This procedure should be performed after any changes to the Ladder (Programmable Logic Controller) data. This is normally only done by WA Whitney Service Technicians or through Remote Diagnostics.

1. Press **Menu Select** hardkey
2. Press **Services** horizontal softkey
3. Press **>** (lower right) horizontal softkey
4. Press **Series Startup** horizontal softkey
5. Using the arrow keys, move down to the check box next to PLC
6. Press the space bar to place a check in the box. If the box is already checked, proceed to step 7
7. Repeat steps 5 & 6, using the space bar to **uncheck** all boxes except PLC
8. Using the arrow keys, move down to the **Archive Name** box and input PLC#####, using the current date at the end. Example PLC052909
9. Press **Archive** vertical softkey

Note: This procedure creates an archive on your control's hard drive. To save a copy to an external source (which is **highly** recommended) refer to procedure OP-104-3400All-840DI-A-Copying Data from Control to External Sources.

End of Procedure